

HAM PARISH COUNCIL

MINUTES OF ANNUAL PARISH MEETING

The Annual Meeting of the Parish of Ham took place on Friday 9th May 2025 in Ham Village Hall at 6pm.

Present: Mr. Charles Dean (Chairman), Lady Mary Walker (Vice-chairman) Mr. Martin Humphreys, Councillor Stuart Wheeler and 7 members of public.

1. Apologies:

Jethro Marriage

2. Election of a Chairman and Vice-Chairman

Mr. Charles Dean was proposed as Chairman by Lady Walker and seconded by Mr. Humphreys. Lady Walker was proposed as Vice-Chairman by Mr. Dean and seconded by Mr. Marriage.

3. To confirm the minutes of the previous meeting.

The Chairman apologised for circulating the minutes of the previous meeting so close to this meeting and it was agreed to confirm over email.

4. Matters Arising

The Chairman thanked Mr. Alistair Taylor and Mrs. Jane Lamb for all their help during the previous term of the Parish Council.

The Chairman congratulated Councillor Wheeler on his re-election.

The Chairman explained that there were six positions on the Parish Council and that as a result of only four standing for election there were two vacant positions available. He proposed that he immediately advertise for these positions on the village notice board, Whats App group and the email circulation list. All councillors concurred.

5. Finances

Mr. Chris Daking summarised the finances of the Parish Council, itemising out the recent expenditure. He confirmed that the accounts were in a good position with a buffer of £3,000 as per previous years.

5a. To confirm the Annual Governance Statement.

The annual governance statement was approved by the council.

5b. To approve the Parish Council accounts for the year ended 31 March 2025.

The council approved the accounts for the year ended 31 March 2025.

5c. To approve the submission of a Certificate of Exemption for external audit.

The submission of a Certificate of Exemption for external audit was approved by the council.

5d. To confirm appointment of Responsible Financial Officer.

The council agreed to re-appoint Mr. Chris Daking as the Responsible Financial Officer for a further year and offered their thanks for all his help.

The council and Mr. Daking extended their huge thanks for Mr. Hawley's continued help as external auditor. The Chairman noted that Mr. Hawley had been assisting with the audit for over 20 years.

6. Roads, Signs and Speed Limits

7. Flooding

8. Bridleways and Footpaths

9. Correspondence

10. Any Other Business

The Chairman suggested that further topics were discussed during the Parish Assembly starting immediately after this meeting and all agreed.

The meeting closed at 7:10pm